

Alameda County Resource Conservation District  
... Making Conservation Happen

**ACRCD BOARD MEETING MINUTES**  
**Monday, June 26, 2025 6:00 p.m.**  
**District Office, 3585 Greenville Rd., Livermore, CA**

**In-Person**

The Martinelli Center, 3585 Greenville Road, Livermore, CA  
or

**Via Zoom**

<https://us02web.zoom.us/j/87224917674?pwd=QYlknndIHEl2kob3vAJhoSTnEuta.1>

Meeting ID: 872 2491 7674  
Passcode: 663782

**PHONE**

1 669 444 9171

Meeting ID: 872 2491 7674  
Passcode: 663782

**CALL TO ORDER and PRELIMINARY ITEMS**

**CALL TO ORDER**

Dir. Sweet called the meeting to order at 6:04 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF THE BOARD OF DIRECTORS**

Karen Sweet, President; Brenda Vieux, Treasurer; Katie Connolly; Dick Schneider;  
Mike Fredrich; Merry Carter; Carol Garberson

**INTRODUCTION OF GUESTS AND STAFF**

Staff: ACRCD Chief Executive Officer, Marilyn Harvey; Chief Operating Officer, Ian Howell; Resource Conservationist I, Jennifer Trevis; Resource Conservationist 3, Courtney Coon; NRCS District Conservationist, Veronica Rivera

## **APPROVAL OF AGENDA**

Motion: The Board adopts the Agenda, as moved by Dir. Fredrich and seconded by Dir. Schneider.

## **BUSINESS BEFORE THE BOARD**

### **APPROVAL OF PRIOR MONTH'S BOARD MEETING MINUTES**

Motion: The Board accepts the Minutes of the May 22, 2025, Board Meeting, as moved by Dir. Fredrich and seconded by Dir. Schneider.

### **PUBLIC COMMENTS – (3-minute limit)**

None

**Staff Presentation** – Courtney Coon – WCB Wildlife Corridor Update

**NRCS District Update** – NRCS Veronica Riveria – Report

The State requested & was granted 16M in additional funding for EQIP and CSP. No farm bill updates.

**CONSENT CALENDAR** – Items for action without discussion unless requested for separate discussion by a Director of the Alameda County RCD Board or member of the public or staff.

1. Consent Calendar Items
  - a. The Board authorizes the Chief Executive Officer to execute the **Services Agreement with the City of Fremont and ACRC**D for Stewardship Grant Administration Services for the Alameda County Clean Water Program Community for a not to exceed amount of \$231,000.00 and an end date of June 30, 2029. See Project Report.
  - b. The Board Ratifies the Chief Executive Officer's execution of the **Amendment to the Independent Contractor Agreement with the ACRC**D to extend the term end date from July 21, 2025 to July 21, 2026. See Project Report.
  - c. The Board Ratifies the Chief Executive Officer's execution of the **2025 Urban Farm Conservation Mini-Grant Agreement between the ACRC**D and **Agreement 2025UCCE** for an amount not to exceed \$2,500 and an end date of September 2, 2025. See Project Report.
  - d. The Board Ratifies the Chief Executive Officer's execution of the **2025 Urban Farm Conservation Mini-Grant Agreement between the ACRC**D

**and Agreement 2025TFF** for an amount not to exceed \$2,500 and an end date of September 2, 2025. See Project Report.

- e. The Board Ratifies the Chief Executive Officer's execution of the **Cooperator Assistance Agreement ACCAPP-Sub2025HAF** for inclusion under the Alameda County Compost for Agriculture Pilot Program. See Project Report.
- f. The Board Ratifies the Chief Executive Officer's execution of the **Cooperator Assistance Agreement ACCAPP-Don2025BSI** for inclusion under the Alameda County Compost for Agriculture Pilot Program. See Project Report.
- g. The Board Ratifies the Chief Executive Officer's execution of **Contract for Services between ACRC and East Bay Regional Park District** to support with permitting administration and management of 2025 pond and livestock water projects with a not-to-exceed amount of \$10,000.00 and an end date of January 15, 2026. See Project Report.
- h. The Board Ratifies the Chief Executive Officer's execution of Conservation Stewardship Program (CSP) **Contract for Services between ACRC and Client 2025BS** to provide Biological Services and Reporting with a not-to-exceed amount of \$8,000.00 and an end date of April 18, 2026. See Project Report.
- i. The Board Ratifies the Chief Executive Officer's execution of Conservation Stewardship program (CSP) **Contract for Services between ACRC and Client 2025JP** to provide Biological Services and Reporting with a not-to-exceed amount of \$10,000.00 and an end date of January 15, 2026. See Project Report.
- j. The Board Ratifies the Chief Executive Officer's execution of Conservation Stewardship Program (CSP) **Contract for Services between ACRC and Client 2025DS** to provide Biological Services and Reporting with a not-to-exceed amount of \$10,000.00 and an end date of January 15, 2026. See Project Report.

Motion: The Board accepts the recommendations and reports presented in the Consent Calendar, as moved by Dir. Fredrich and seconded by Dir. Garberson.

## **REGULAR CALENDAR**

2. Election of Officers – Discussion: Pres. Sweet encourages leadership development, and the Board positions of President, Vice President, and Treasurer are up.

## **CONSERVATION UPDATES**

3. Conservation Committee Report – See Report

Motion: The Board accepts the Conservation Committee Meeting Minutes of June 17, 2025, as moved by Dir. Carter and seconded by Dir. Fredrich.

4. Memorandum of Understanding between University of California Berkeley and ACRCDC to apply for grant funds in support of West Oval Glade Bioretention Project – See Project Report.

Motion: The Board approves the Chief Executive Officer to execute the MOU between University of California Berkeley and ACRCDC as moved by Dir. Garberson and seconded by Dir. Connolly.

## **EDUCATION and OUTREACH COMMITTEE**

5. Outreach Committee Meeting Report – See Minutes

Motion: The Board accepts the Outreach Plan, as moved by Dir. Connolly and seconded by Dir. Fredrich.

6. Outreach Plan 2025-2026 – See Report – See Minutes

Motion: The Board accepts the Outreach Committee Meeting Minutes of May 13, 2025, as moved by Dir. Connolly and seconded by Dir. Fredrich.

## **PERSONNEL COMMITTEE**

7. Personnel Committee Meeting – See Report – See Minutes

Motion: The Board accepts the Personnel Committee Meeting Minutes of June 5, 2025, as moved by Dir. Vieux and seconded by Dir. Fredrich.

## **FINANCE COMMITTEE**

8. Financial Reports – Marilyn Harvey, Exception of Budget Revision

Motion: The Board accepts the Financial Reports for May 31, 2025, as moved by Dir. Vieux and seconded by Dir. Schneider.

9. ACRCO Annual Budget for FY25-26 – Marilyn Harvey

Motion: The Board accepts the Annual Budget for FY25-26, as moved by Dir. Fredrich and seconded by Dir. Schneider.

**NEW BUSINESS**

**CORRESPONDENCE**

Nonea

**LEADERSHIP REPORTS**

10. Board Member Comments and Activities Reports

Dir. Vieux – Turkey sale was successful, Conservation Core, recycled tires removal, sponsored by the Farm Bureau.

Dir. Carter – Ribbon cutting for the farm, Calhoun Sisters received an award.

Dir. Connolly – Watch Duty app for wildfires.

Dir. Schneider – Ecosystem Services Focus Group w/Fraiser Shilling. How to improve value.

Dir. Fredrich – None.

Dir. Sweet – CARCO bylaws committee, done with recommendations.

Dir. Garberson – Gone for 3 weeks in Oregon, National Wildlife Refuge.

11. Chief Executive Officer Report

Marilyn reported that she is now on the Ag Advisory Committee, and ACRCO won a 3<sup>rd</sup> place ribbon at the AC Fair.

12. Staff Project Updates – See Report

**FUTURE AGENDA ITEM SUGGESTIONS**

Election of Officers

Adjourn regular meeting at 8:15 p.m.

Closed Session opened at 8:20 p.m.

Public Employee Performance Evaluation (Executive Officer) [Government Code Section 54957(b)(1)]

Re-Open Meeting and Report from Closed Session at 8:30 p.m.

Nothing to report out from closed session.

## **ANNOUNCEMENTS**

### **Upcoming Meetings - Board and Committee Meetings**

July 15	Outreach Meeting 2:30 PM
July 15	Conservation Committee 4:00 PM
July 24	Finance Committee 5:00 PM
July 24	July Board Meeting 6:00 PM

### **Upcoming Meetings and Events**

#### **Community:**

- 6/13–7/6 County Fair booth
- 7/17 ALOSC Conservation Easement Webinar – ACRCO, Calif. Rangeland Trust
- 7/19 Urban Ag Local Workgroup – NRCS, ACRCO, CCRCD
- TBD Sept. Local Workgroup (range, vineyard) – NRCS, ACRCO

**ADJOURNMENT at 8:32 p.m.**