

Alameda County Resource Conservation District
... Making Conservation Happen

ACRCD REGULAR BOARD MEETING MINUTES
Thursday, July 24, 2025 6:00 p.m.
District Office, 3585 Greenville Rd., Livermore, CA

Board of Directors Regular Meeting will be hosted in-person and via Zoom.

In-Person

The Martinelli Center, 3585 Greenville Road, Livermore, CA or

Via Zoom

<https://us02web.zoom.us/j/87224917674?pwd=QYIknndIHt2kob3vAJhoSTnEuta.1>

Meeting ID: 872 2491 7674
Passcode: 663782

PHONE

1 669 444 9171

Meeting ID: 872 2491 7674
Passcode: 663782

CALL TO ORDER and PRELIMINARY ITEMS

CALL TO ORDER

Called to order by Dir. Sweet at 6:06 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL OF THE BOARD OF DIRECTORS

Karen Sweet, President, Mike Fredrich, Vice President; Brenda Vieux, Treasurer; Katie Connolly; Carol Garberson (absent, excused); Dick Schneider, Merry Carter

INTRODUCTION OF GUESTS AND STAFF

Staff: ACRCD Chief Executive Officer, Marilyn Harvey; Chief Operating Officer, Ian Howell (zoom); Resource Conservationist I, Jennifer Trevis (zoom); Resource Conservationist III; Colleen Hotchkiss; NRCS District Conservationist, Veronica Rivera (zoom).

APPROVAL OF AGENDA

Motion: The Board adopts the Agenda, as moved by Dir. Schneider and seconded by Dir. Fredrich.

BUSINESS BEFORE THE BOARD

APPROVAL OF PRIOR MONTH'S BOARD MEETING MINUTES

Motion: The Board accepts the Minutes of the June 26, 2025, Board Meeting, as moved by Dir. Schneider and seconded by Dir. Carter.

PUBLIC COMMENTS – (3-minute limit)

None

Staff Presentation – Colleen Hotchkiss

Colleen Hotchkiss did a presentation on the Urban Ag Program.

NRCS District Update – NRCS Veronica Riveria - Report

Veronica gave an update on NRCS programs and District updates.

CONSENT CALENDAR – Items for action without discussion unless requested for separate discussion by a Director of the Alameda County RCD Board or member of the public or staff.

1. Consent Calendar Items:

- a. The Board ratifies the Chief Executive Officer's execution of the **Grant Funding Agreement with Alameda County Waste Management Authority and ACRC**D to increase on-farm composting capacity within Alameda County for a not to exceed amount of \$45,500.00 and an end date of June 30, 2026. See Project Report.
- b. The Board authorizes the Chief Executive Officer to execute the **Professional Services Agreement between Agroecology Commons and the ACRC**D for services related to urban farm technical and funding assistance for a not to exceed amount of \$44,000.00 and an end date of June 30, 2026. See Project Report.
- c. The Board authorizes the Chief Executive Officer's execution of the **Agreement with Alameda County Waste Management Authority and ACRC**D for the restoration of two ponds for a not to exceed amount of \$19,643.24 and an end date of June 30, 2026. See Project Report.

- d. The Board authorizes the Chief Executive Officer's execution of the **MOU with the University of California Berkeley for ACRC**D to act as fiscal lead applicant on prospective grants Nonpoint Source grant (State Water Resource Control Board) for the West Oval Glade Bioretention Project for \$1,500,000.00. See Project Report.
- e. The Board ratifies the Chief Executive Officer's execution of the **Consulting Services Agreement with the Tri-Valley Conservancy and ACRC**D for Biological expertise and knowledge on burrowing owls and their habitat to ensure burrows are installed property and maintained to promote owl breeding for a not to exceed amount of \$1,500.00 and an end date of December 31, 2025. See Project Report.
- f. The Board ratifies the Chief Executive Officer's execution of the **First Amendment to the 2025 Urban Farm Conservation Mini-Grant Agreement between MiniGrant_2025UCCE and the ACRC**D to extend the term end date from September 2, 2025 to November 30, 2025. See Project Report.
- g. The Board ratifies the Chief Executive Officer's execution of the **First Amendment to the Cooperator Assistance Agreement ACCAPP-Don2025PP** for inclusion under the Alameda County Compost for Agriculture Pilot Program. See Project Report.
- h. The Board ratifies the Chief Executive Officer's execution of the **Cooperator Assistance Agreement ACCAPP-Don2025FPP** for inclusion under the for inclusion under the Alameda County Compost for Agriculture Pilot Program. See Project Report.
- i. The Board ratifies the Chief Executive Officer's execution of the **Cooperator Assistance Agreement ACCAPP-Don2025FPG** for inclusion under the for inclusion under the Alameda County Compost for Agriculture Pilot Program. See Project Report.
- j. The Board ratifies the Chief Executive Officer's execution of the **Cooperator Assistance Agreement ACCAPP-Don2025LEAF** for inclusion under the for inclusion under the Alameda County Compost for Agriculture Pilot Program. See Project Report.
- k. The Board ratifies the Chief Executive Officer's execution of the **Cooperator Assistance Agreement PHP_2025DDF** for inclusion under the Pollinator Habitat Program Grant from California Department of Food and Agriculture (CDFA). See Project Report.

Motion: The Board accepts the recommendations and reports presented in the Consent Calendar, as moved by Dir. Schneider and seconded by Dir. Fredrich.

REGULAR CALENDAR

2. Election of Officers - Discussion

Motion: The Board appoints the following Board Officers; President: Karen Sweet, Vice President: Mike Fredrich; Treasurer: Brenda Vieux, as moved by Dir. Schneider and seconded by Dir. Vieux.

3. Board Committees - Discussion

CONSERVATION UPDATES

4. Conservation Committee Report – See Report

Motion: The Board accepts the Minutes of the July 15, 2025 Conservation Committee Meeting as moved by Dir. Fredrich and seconded by Dir. Vieux.

EDUCATION and OUTREACH COMMITTEE

5. Outreach Committee Meeting Report – See Report

Motion: The Board accepts the report of the Education and Outreach Committee meeting held July 15, 2025 as moved by Dir. Fredrich and seconded by Dir. Carter.

FINANCE COMMITTEE

6. Financial Reports – Acting CEO Marilyn Harvey

Motion: The Board accepts the Financial Committee Minutes of June 24, 2025, as moved by Dir. Vieux and seconded by Dir. Schneider.

Motion: The Board accepts the Financial Reports for June 30, 2025, as moved by Dir. Vieux and seconded by Dir. Carter.

NEW BUSINESS

CORRESPONDENCE

Local Workgroup

LEADERSHIP REPORTS

7. Board Member Comments and Activities Reports

Dir. Sweet gave an update on the Ag Advisory membership and Wildlife Forum.

Dir. Schneider gave an update on ALOSC.

Dir. Carter gave an update on the farm.

8. Chief Executive Officer Report

Marilyn gave an update on staff interactions and upcoming projects.

9. Staff Project Updates – See Report

FUTURE AGENDA ITEM SUGGESTIONS

Potluck in September/October

ANNOUNCEMENTS

Upcoming Meetings - Board and Committee Meetings

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| August 19 | Outreach Meeting 2:30 PM |
| August 19 | Conservation Committee 4:00 PM |
| August 28 | Finance Committee 5:00 PM |
| August 28 | August Board Meeting 6:00 PM |
| September 4 | Local Workgroup Meeting, Martinelli Center 5:00 PM |

Upcoming Meetings and Events

Community:

- TBD Castro Valley Farmer's Market tabling CWP (Aimee)
- 8/23 Ashland Famfest CWP (Aimee)
- 8/27 Lisjan Creek CWP (Jennifer)
- 9/4, Local Workgroup (range, vineyard) – NRCS, ACRC
- 9/6, 9/7 Castro Valley Fall Festival CWP (Jennifer, Sukhnoor)
- 9/20 Coastal Cleanup Day, Castro Valley Library/Trail CWP (Jennifer, Sukhnoor)
- 9/28 World Rivers Day w/CalTrout CWP (Jennifer)
- 10/11 Hayward Ag Day tabling CWP (Jennifer)
- 11/18 – 11/20 CARCD Conference, Sacramento

ADJOURNMENT at 7:30 p.m.