



ALAMEDA
COUNTY
RESOURCE
CONSERVATION
DISTRICT

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www.ccrcd.org | www.acrcd.org

EMPLOYMENT OPPORTUNITY

Title: Fire Resource Conservationist

Status: Part Time (32 hours/week)

Reports To: Contra Costa RCD Executive Director, Alameda County RCD Chief Executive Officer

Application Deadline: 08/03/2020

Contra Costa Resource Conservation District (CCRCD) and Alameda County Resource Conservation District (ACRCD) seek a highly motivated candidate with excellent qualifications for a new program at both CCRCD and ACRCD. The Fire Resource Conservationist will work with both Resource Conservation Districts to develop fire mitigation plans for both RCD's for the benefit of the San Francisco East Bay area. The employee is expected to enthusiastically support both RCD's public service mission to deliver preservation and stewardship of the natural resources within both counties while also representing both RCD's at public events, meetings, and functions. The ideal candidate is a team player with a diverse skill set who demonstrates integrity, high standards, and a personal commitment to enduring conservation results.

Primary Responsibilities and Duties

Alameda/Contra Costa Regional Priority Plan (70%)

- Working with both RCDs, with oversight by the Executive Director/Chief Executive Officer, support the planning and conducting of stakeholder meetings of fire districts, public land managers, private landowners, utility companies, multiple levels of fire agencies, municipal and county agencies including park districts, and other federal, state, and local governments, etc. to develop a **Regional Priority Fire Mitigation Plan** for Alameda and Contra Costa counties. The Plan will address forestry, fire protection, and forested watershed mitigation and improvements needed to achieve regional and statewide public safety, climate resilience, and ecosystem goals. Please see Governor Newsom's [Executive Order B-52-18](#) including the California Forest Carbon Plan. The initial focus of the position will be in the identification of stakeholder groups in each County and coordinating the logistics and agendas of stakeholder meetings with the ACRCD CEO and CCRCD ED.

"Partners in Wildfire Prevention Program" (10%)

- Working with both RCDs in partnership with the [Diablo Fire Safe Council \(DFSC\)](#), expand the DFSC's "Partners in Wildfire Prevention" program to underserved communities and other areas that the program currently isn't delivered
- Work with both RCDs to provide permit assistance to DFSC "Partners in Wildfire Prevention" program projects that have not been funded because of permitting constraints

Outreach and Education (10%)

- Working with both RCDs and other fire-prevention partners like fire districts and the Diablo Fire Safe Council, educate public and private home, facility and landowners about best practices in fuels reductions and management through workshops, webinars, attendance at community events, and presentations.

Capacity Building (10%)

- Build capacities of both Alameda and Contra Costa Resource Conservation District to provide wildfire mitigation technical guidances, plans, and programs, by expanding funding resources for fire mitigation efforts through fee-for-service, or other grant and contractual opportunities

Minimum Qualifications

- Completion of a Bachelor's degree in fire science, natural resource conservation, biology, ecology, agriculture or range management, horticulture, or other closely related fields
- Strong work ethic, the ability to work independently with minimum supervision, work cooperatively with diverse stakeholders, and take initiative
- Excellent communication skills, relationship building skills, superior writing skills, and public speaking ability
- Competency with current computer and tablet technologies, including G-Suite and MS Office

- Strong organizational skills, including ability to prioritize daily and long-term objectives and meet deadlines. Attention to detail and exceptional follow-up skills are critical.
- Some experience with researching and writing grant proposals

Desired Knowledge, Skills, and Experience

- Master's degree in fire science, natural resource conservation, biology, ecology, agriculture or range management, horticulture, or other closely related fields. Job experience may be substituted in part for educational requirements.
- Experience working on fire prevention and mitigation projects, large-scale planning and stakeholder engagement projects including public education and outreach projects
- Familiarity with ArcGIS and other mapping/monitoring software

About CCRCD and ACRC

CCRCD and ACRC are non-regulatory, special districts of the state of CA whose mission is to facilitate the voluntary conservation of natural resources in Contra Costa and Alameda County. Our federal partner, the USDA Natural Resources Conservation Service (NRCS), provides technical support for specific projects and programs.

Work Environment

Work and office hours are typically during normal business hours; however, this position may require periodic work during early morning, evening, and weekend hours to fulfill client, partner, and CCRCD/ACRC needs. The primary employment sites are the Contra Costa and ACRC Offices in Concord, and Livermore, CA respectively to achieve both County's planning objectives. The workplace will be in-office and/or working remotely as appropriate. Field work is required. Local travel within Contra Costa and Alameda County, and occasionally within the greater Bay Area and Sacramento-San Joaquin Delta will be occasionally necessary. There is strong potential to telecommute approximately 50% of the work week to achieve these objectives and if hired prior to the cessation of shelter in place, much of the work will be conducted remotely.

Physical Requirements

In the office, one may be exposed to moderate noise levels and could require long hours at a computer under artificial lighting. Repetitive hand use, eye/hand coordination, and extended period of sitting or stationary activity in front of a screen is required. Further, extended periods of standing may be required during presentations or meetings. There is also potential for field work, visiting remote locations where fire prevention work could, will be, or has occurred. This requires the ability to lift 25 pounds and to potentially hike up to 2 miles over uneven terrain, in remote locations with exposure to a wide range of adverse weather conditions.

Compensation

CCRCD and ACRC offer a competitive hourly wage commensurate with experience, with an expected pay range between \$30-\$35 per hour or higher depending on qualifications and experience. Benefits, including health, dental, vacation, sick, and holiday pay will be prorated. The position is grant funded for a two year duration with a strong opportunity for continued employment on fire-related programs.

To Apply

If interested, please send a cover letter and resume to Ben Weise, Agriculture Conservation Manager, at bweise@ccrcd.org or to 5552 Clayton Rd., Concord, CA 94521. For more information, please visit the CCRCD website at <http://www.cccrd.org> or the ACRC website at <https://acrcd.org/> or reach Ben Weise at (925) 690-4145.

CCRCD and ACRC are committed to creating a diverse work environment and are proud to be equal opportunity employers. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

Our work serves all communities, including those marginalized or underserved. We strongly encourage applications from people who share similar experiences with these communities.