

Alameda County Resource Conservation District
... Making Conservation Happen

ACRCD SPECIAL BOARD MEETING ANNOUNCEMENT AND AGENDA

Thursday, January 9, 2020 6:00 p.m. District Office, 3585 Greenville Rd., Livermore, CA

Guests are encouraged to RSVP by 11 a.m. on Thursday, January 9th to (925) 371-0154 ext. 3863. Materials provided to the Board will be available at the RCD office the morning of the 9th.

CALL TO ORDER and PRELIMINARY ITEMS

CALL TO ORDER AND FLAG SALUTE

ROLL CALL OF THE DIRECTORS

Laura Mercier, President; Marilyn Russell Vice President; Dan Sachau, Treasurer, Directors: Mark Connolly, Karen Sweet, Bill Hoppes, Marilyn Russell, Niki Wentz

INTRODUCTION OF GUESTS AND STAFF

Staff: CEO Katherine Boxer; CFO Marilyn Harvey; Sustainable Agriculture Specialist, Anandi Gandhi

APPROVAL OF AGENDA

Motion	The Board adopts the Agenda.
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BUSINESS BEFORE THE BOARD

APPROVAL OF PRIOR MONTH'S BOARD MEETING MINUTES

Staff Recommendation	The Board accepts the Minutes of the September 16, 2019 Board Meeting.
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PUBLIC COMMENTS

NRCS District Update – Jim Howard, Acting DC (absent)

CONSENT CALENDAR – Items for action without discussion unless requested for separate discussion by a Director of the ACRCB Board or member of the public or staff.

1. Consent Calendar Items

- a. Ratify Chief Executive Officer execution of the Professional Services Agreement with Jessica Bates for urban agricultural technical assistance with a not to exceed amount of \$5,460.00 and an end date of March 31, 2020. See Project Report.
- b. Ratify Chief Executive Officer execution of the Professional Services Agreement with Jibril Kyser for urban agricultural technical assistance with a not to exceed amount of \$5,262.00 and an end date of March 31, 2020. See Project Report.
- c. Ratify Chief Executive Officer execution of the Professional Services Agreement with Paul Santucci General Engineering for a not to exceed amount of \$11,660.00 and with an end date of March 31, 2020. See Project Report.
- d. Ratify Chief Executive Officer execution of the Professional Services Agreement with JetMulch, Inc. for a not to exceed amount of \$22,087.00 and with an end date of March 31, 2020. See Project Report.
- e. Ratify Chief Executive Officer execution of the contract with the California Conservation Corps for Livermore Valley Riparian Planting for a not to exceed amount of \$4,032.00 with an end date of June 30, 2020. See Project Report.
- f. Ratify Chief Executive Officer execution of Revision No. 6 to SFPUC (CS-962) Task 11, Mitigation Easement Negotiations for 2 sites, to extend the end date from December 31, 2019 to December 31, 2020. See Project Report.
- g. Ratify Chief Executive Officer execution of Revision No. 5 to SFPUC (CS-962) Task 14, Healthy Watersheds Water Quality Monitoring to extend the end date from December 31, 2019 to December 31, 2020. See Project Report.
- h. Ratify Chief Executive Officer execution of Revision No. 4 to SFPUC (CS-962) Task 18, Alameda Creek Watershed Ponds Restoration to extend the end date from December 31, 2019 to December 31, 2020. See Project Report.
- i. Ratify Chief Executive Officer execution of Revision No. 5 to SFPUC (CS-962) Task 26, AgPark Education Program, to extend the end date from December 31, 2019 to December 31, 2020. See Project Report.

- j. Ratify Chief Executive Officer execution of Revision No. 1 to SFPUC (CS-962) Task 35, Alameda Creek Watershed Center Aquarium Design Support, to extend the end date from December 31, 2019 to December 31, 2020. See Project Report.
- k. Ratify Chief Executive Officer of execution of Amendment 1 to the Professional Services Agreement with Tenji, Inc. to extend end date from December 31, 2019 to December 31, 2020. See Project Report.
- l. Ratify Chief Executive Officer execution of Revision No. 1 to SFPUC (CS-962) Task 39, Integrated Pest Management, to extend the end date from December 31, 2019 to December 31, 2020. See Project Report.
- m. Ratify Chief Executive Officer execution of the Contract for Services with Kathy Kramer Consulting for \$10,000 for the 2020 Bringing Back the Natives Garden Tour with a term date of June 30, 2020. See Project Report.
- n. Authorize Chief Executive Officer to execute Amendment 9 to the Professional Services Agreement with KCI Environmental, Inc. to extend end date from December 31, 2019 to December 31, 2020. See Project Report.
- o. Authorize Chief Executive Officer to execute Professional Services Agreement with Jim Leap, for \$6,000.00 and an end date of December 31, 2020. See Project Report.
- p. Authorize Chief Executive Officer to execute California Department of Food and Agriculture (CDFA) Grant Agreement for \$57,517.34 with an end date of March 31, 2022. See Project Report.

Motion	The Board accepts the recommendations and reports presented in the Consent Calendar.
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REGULAR CALENDAR

- 2. ACRCDD Retrospective
- 3. Board Meetings – Resuming monthly Board meetings.

CONSERVATION UPDATES

- 4. Conservation Committee Report – See Report.

EXECUTIVE COMMITTEE

5. Approval of Meeting Minutes - November 12, 2019

Staff Recommendation	The Board accepts the Minutes of the November 12, 2019 Special Executive Committee Meeting.
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6. Ratification of items approved at Executive Committee Meeting

- a. Ratify the Chief Executive Officer's execution of the Memorandum of Understanding with the Xerces Society for Invertebrate Conservation for two Monarch and Pollinator Habitat Kits for \$1,600.00 with an end date of 6/30/20. See Project Report.
- b. Ratify authorization of Chief Executive Officer to execute the grant agreement with the California Association of Resource Conservation Districts for Alameda County Rangeland Monarch Breeding and Nectar Habit Implementation Technical Assistance and Outreach Program in the amount of \$39,082.00 with an end date of February 28, 2022. See Project Report.
- c. Ratify authorization of Chief Executive Officer to execute Cooperator Assistance Agreement with 3 Calhoun Sisters, LLC for Carbon Farm Planning and Restoration. See Project Report.

Motion	The Board ratifies the items approved at the Executive Committee Meeting on November 12, 2019.
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7. Approval of Meeting Minutes - December 23, 2019

Staff Recommendation	The Board accepts the Minutes of the December 23, 2019 Special Executive Committee Meeting.
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8. Ratification of items approved at Executive Committee Meeting

- a. Ratify Authorize Chief Executive Officer to execute Amendment 1 to the contract with Zone 7 Water Agency for an increase of \$25,000.00 with a not to exceed amount of \$43,500.00 and an end date of March 31, 2021. See Project Report.

- b. Authorize Chief Executive Officer to execute Cooperator Assistance Agreement 2019 STRAW Riparian Restoration for inclusion under the Alameda County Carbon Farms Program.
- c. Ratify Chief Executive Officer execution of six Sunol AgPark Farmer Licenses for 2020. See project report.

FINANCE COMMITTEE

- 9. Financial Reports – Marilyn Harvey

Motion	The Board accepts the Financial Reports for November 30, 2019.
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NEW BUSINESS

- 10. Consideration of Development of Resource Conservation District Mutual Aid System
 - Discussions begun with CA State OES
 - Benefits: Local and Statewide
 - Pre-planning and Accelerating Pace of Recovery and Mitigating Damage to Natural Resources and Wildlife
 - Regular Coordination with State and Local Fire
 - Availability to Support Impacted Regions (if RCD staff are available)
 - Declared State of Emergency Automatically Provides Funding Reimbursements for all Participating Agencies
 - Altamont Landfill Open Space Committee Research Grant - See Project Report

CORRESPONDENCE

LEADERSHIP REPORTS

- 11. Board Member Comments and Reports
- 12. Chief Executive Officer Report Katherine Boxer
- 13. Staff – Project Updates – See Report

FUTURE AGENDA ITEM SUGGESTIONS

CLOSED SESSION

Public Employee Performance Evaluation (Chief Executive Officer) [Government Code Section 54957(b)(1)]

ANNOUNCEMENTS

Upcoming Meetings - Board and Committee Meetings

January	TBD	January Board Meeting 6 PM
January	TBD	Conservation Committee 4 PM
January	TBD	Finance Committee 4 PM

ADJOURNMENT