

**Alameda County Resource Conservation District**  
*. . . Making Conservation Happen*

**RCD BOARD MEETING ANNOUNCEMENT AND AGENDA**

**Monday, December 18, 2017 6:00 p.m.                      District Office, 3585 Greenville Rd., Livermore, CA**

Guests are encouraged to RSVP by 11 a.m. on Monday, December 18th to (925) 371-0154 ext. 3863.  
Materials provided to the Board will be available at the RCD office the morning of the 18th.

**CALL TO ORDER and PRELIMINARY ITEMS**

**CALL TO ORDER AND FLAG SALUTE**

**ROLL CALL OF THE DIRECTORS**

Mark Connolly, President, Darrel Sweet, Vice President, Dan Sachau, Treasurer, Directors:  
Marilyn Russell, Laura Mercier, Bill Hoppes

**INTRODUCTION OF GUESTS AND STAFF**

Staff: Katherine Boxer, Marilyn Harvey, and NRCS staff Alyson Aquino; Niki Wente, Jed Freitas

**APPROVAL OF AGENDA**

Motion	The Board adopts the Agenda.
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**BUSINESS BEFORE THE BOARD**

**APPROVAL OF PRIOR MONTH'S BOARD MEETING MINUTES**

Staff Recommendation	The Board accepts the Minutes of the October 16, 2017 Board Meeting.
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**PUBLIC COMMENTS**

**NRCS District Update** – Alyson Aquino

**CONSENT CALENDAR** – Items for action without discussion unless requested for separate discussion by Director or member of the Public or staff

1. Consent Calendar Items
  - a. Approve and authorize Chief Executive Officer to execute the Contract for Services with Kathy Kramer Consulting for \$10,000 for the 2018 Bringing Back the Natives Garden Tour with a term date of June 30, 2018. See project report.
  - b. Ratify Chief Executive Officer execution of Professional Services Agreement between ACRCDC and Shelterbelt Builders, Inc. for \$5,000 for the implementation of the San Antonio Gully-Mulefat Planting Project with a term date of June 30, 2018 - See Project Report.
  - c. Ratify Chief Executive Officer execution of six Sunol AgPark Farmer Licenses for 2018 See project report.

- d. Ratify Chief Executive Officer execution of Professional Services Agreement between ACRCDC and Jim Leap for \$6,000 for the technical assistance with agricultural production related questions and concerns at the Sunol AgPark with a term date of December 31, 2018 - See Project Report.
- e. Ratify Chief Executive Officer execution of Amendment No. 1 to SFPUC (CS-1076) Task 1, Sunol AgPark Management, to extend the end date from December 31, 2017 to December 31, 2018.
- f. Ratify Chief Executive Officer execution of Amendment No. 6 to SFPUC (CS-962) Task 7, Easements, to extend the end date from December 31, 2017 to December 31, 2018.
- g. Ratify Chief Executive Officer execution of Amendment No. 5 to SFPUC (CS-962) Task 11, Mitigation Easement Negotiations for 2 sites, to extend the end date from December 31, 2017 to December 31, 2019.
- h. Ratify Chief Executive Officer execution of Amendment No. 1 to SFPUC (CS-962) Task 24, Creek and Watershed Maps for Eastern Alameda County, to extend the end date from December 31, 2017 to December 31, 2018.
- i. Ratify Chief Executive Officer execution of Amendment No. 1 to SFPUC (CS-962) Task 26, Sunol AgPark Education Program, to extend the end date from December 31, 2017 to December 31, 2018.

Motion	The Board accepts the recommendations and reports presented in the Consent Calendar.
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**REGULAR CALENDAR**

- 2. New Board Member Applications and Selection – Katherine Boxer – see attached Niki Wentz and Jed Freitas - Applications and Resumes for Board consideration for an interim appointment for the remainder of Dolores Bengston’s term ending November 1, 2018. Board review of the applicants will be conducted with a recommendation sent to the Alameda County Board of Supervisors regarding making an appointment of one of the applicants to the ACRCDC Board. Appointment to be made by the Alameda County Board of Supervisors at the next regularly scheduled BOS meeting in January.
- 3. Draft NRCS and RCD Operational Agreement

**CONSERVATION UPDATES**

- 4. Conservation Committee Report – See Report

Motion	The Board accepts the Conservation Committee Report for December 12, 2017.
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5. Alameda Creek Watershed Center Plant Nursery in Sunol See project report.
  - a. SFPUC Task Order 29: Watershed Nursery Irrigation System Installation

Motion	The Board authorizes the Executive Officer to execute Task Order 29 under the San Francisco Public Utilities Commission MOU for Installation of an irrigation system for the Alameda Creek Watershed Plant Nursery in Sunol for a not to exceed \$70,180.65 with an end date of December 31, 2018.
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- b. Professional Services Agreement with Dean Lafayette Landscape Construction.

Motion	The Board authorizes the Executive Officer to execute the Professional Services Agreement with Dean Lafayette Landscape Construction for \$62,655.14 for installation of an irrigation system for the Alameda Creek Watershed Center Plant Nursery in Sunol, with an end date of December 31, 2018.
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**FINANCE COMMITTEE**

6. Financial Reports – Marilyn Harvey

Motion	The Board accepts the financial reports for November 2017.
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**NEW BUSINESS**

**CORRESPONDENCE**

**LEADERSHIP REPORTS**

7. Board Member Comments and Reports
8. Executive Officer Report Katherine Boxer
9. Staff – Project Updates – See report

**FUTURE AGENDA ITEM SUGGESTIONS**

Resource Conservation and Development Districts, January, 2018  
 Strategic Plan Presentation and Discussion February, 2018  
 Orientation for Board Members, March, 2018

**ANNOUNCEMENTS**

Upcoming Meetings - Board and Committee Meetings  
 January 16 January Board Meeting 6 PM  
 January 11 Finance Committee 4 PM (Harvey)  
 January 9 Conservation Committee 5 PM (Ormshaw)

**ADJOURNMENT**