

Alameda County Resource Conservation District  
... Making Conservation Happen

**ACRCD SPECIAL BOARD MEETING ANNOUNCEMENT AND AGENDA**

**Monday, December 17, 2018 6:00 p.m. District Office, 3585 Greenville Rd., Livermore, CA**

Guests are encouraged to RSVP by 11 a.m. on Monday, December 17th to (925) 371-0154 ext. 3863. Materials provided to the Board will be available at the RCD office the morning of the 17th.

**CALL TO ORDER and PRELIMINARY ITEMS**

**CALL TO ORDER AND FLAG SALUTE**

**ROLL CALL OF THE DIRECTORS**

Laura Mercier, President, Darrel Sweet, Vice President; Dan Sachau, Treasurer,  
Directors: Mark Connolly, Marilyn Russell, Bill Hoppes, Niki Wentz

**INTRODUCTION OF GUESTS AND STAFF**

Staff: CEO Katherine Boxer, CFO Marilyn Harvey; Alyson Aquino, NRCS,  
Associate Director Jed Freitas

**APPROVAL OF AGENDA**

Motion	The Board adopts the Agenda.
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**BUSINESS BEFORE THE BOARD**

**APPROVAL OF PRIOR MONTH'S BOARD MEETING MINUTES**

Staff Recommendation	The Board accepts the Minutes of the November 5, 2018 Board Meeting.
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**PUBLIC COMMENTS**

**NRCS District Update** – Alyson Aquino

**CONSENT CALENDAR** – Items for action without discussion unless requested for separate discussion by a Director of the ACRCD Board or member of the Public or staff.

1. Consent Calendar Items
  - a. Ratify Chief Executive Officer execution of Revision No. 3 to SFPUC (CS-1076) Task 1, Sunol AgPark Management, to extend the end date from December 31, 2018 to December 31, 2019. See Project Report.

- b. Ratify Chief Executive Officer execution of Revision 3 to SFPUC (CS-962) Task 26, Sunol AgPark Education Program to extend the end date from December 31, 2018 to December 31, 2019. See Project Report.
- c. Ratify Chief Executive Officer execution of six Sunol AgPark Farmer Licenses for 2019. See project report.
- d. Ratify Chief Executive Officer execution of Professional Services Agreement between ACRCDC and Jim Leap for \$6,000 for the technical assistance with agricultural production related questions and concerns at the Sunol AgPark with a term date of December 31, 2019 - See Project Report.
- e. Authorize Chief Executive Officer to execute Amendment 11 to the Professional Services Agreement with Gigantic Idea Studios, Inc. for on-call graphic design services, for an amount not to exceed \$179,000 and end date of 12/31/2019. See Project Report.
- f. Authorize Chief Executive Officer to sign a resolution for submission of a proposal for funding to the NACD Urban Agriculture Conservation Initiative Grant.

Motion	The Board accepts the recommendations and reports presented in the Consent Calendar.
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**REGULAR CALENDAR**

2. ACRCDC Board Committee Assignments

Committee selections

3. Upcoming Expiration of Director Terms: Reappointment of Directors

Motion	The Board adopts Resolution #2019-1 to recommend Mark Connolly to the Board of Supervisors for reappointment to the RCD Board.
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Motion	The Board adopts Resolution #2019-2 to recommend Bill Hoppes to the Board of Supervisors for reappointment to the RCD Board.
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4. Employee Handbook Revisions – conclusion of Human Resources Legal Counsel

## **CONSERVATION UPDATES**

5. Conservation Committee Report – no report.
6. Review and approve California Department of Fish and Wildlife Planning Grant application for Transportation Wildlife Corridors – See Project Report.

Motion	The Board approves submission of the CAF&W Grant application for Transportation Wildlife Corridors.
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## **EXECUTIVE COMMITTEE**

7. Approval of Meeting Minutes

<u>Motion</u>	<u>The Board accepts the Minutes of the November 29, 2018 Special Executive Committee Meeting.</u>
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8. Ratification of items approved at Executive Committee Meeting
  - a. The Board ratifies the Chief Executive Officer to execute Revision No. 3 to SFPUC Task 13, Development of Interpretive Information for the Alameda Creek Watershed Center in Sunol, increase the NTE amount to \$304,708.87 with an end date to December 31, 2021. See Project Report.
  - b. The Board ratifies the Chief Executive Officer to execute SFPUC Task 35, Alameda Creek Watershed Center Aquarium Design Support with the NTE amount of \$10,413.63 with an end date of December 31, 2019. See Project Report.
  - c. The Board ratifies the Chief Executive Officer to execute Amendment 1 to the Professional Services Agreement between The Acorn Group and the ACRCDC for assistance with the development of the Alameda Creek Watershed Center in Sunol for a NTE amount of \$265,405 with an end date of December 31, 2021. See Project Report.
  - d. The Board ratifies the Chief Executive Officer to execute the Professional Services Agreement between Tenji, Inc. and the ACRCDC for the Alameda Creek Watershed Center Aquarium Design Support for a NTE amount of \$7,808.75 with an end date of December 31, 2019. See Project Report.

- e. The Board ratifies the Chief Executive Officer to execute First Amendment to the Professional Services Agreement between City of Livermore and the ACRCDC to provide professional habitat assessment and wildlife surveys for habitat restoration projects for a NTE amount of \$199,943.76 with an end date of June 30, 2019. See Project Report.

Motion	The Board ratifies the items approved at the Executive Committee Meeting on November 29, 2018.
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**FINANCE COMMITTEE**

- 9. Financial Reports – Marilyn Harvey

Motion	The Board accepts the Financial Reports for November 30, 2018.
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**NEW BUSINESS**

**CORRESPONDENCE**

**LEADERSHIP REPORTS**

- 10. Board Member Comments and Reports
- 11. Chief Executive Officer Report Katherine Boxer
- 12. Staff – Project Updates – See Report

**FUTURE AGENDA ITEM SUGGESTIONS**

Strategic Workplan Review and Discussion

**CLOSED SESSION**

Possible exposure of ACRCDC to litigation pursuant to Government Code section 54956.9 (one case)

Public Employee Performance Evaluation (Chief Executive Officer) [Government Code Section 54957(b)(1)]

## ANNOUNCEMENTS

### Upcoming Meetings - Board and Committee Meetings

January 10	Transportation Wildlife Corridors Planning Committee Meeting 10am – 12 pm
January ?? 22	January Board Meeting 6 PM
January 15	Conservation Committee 4 PM
January 17	Finance Committee 4 PM

### 2019 Special Events

February \_\_\_\_ *Date Pending for ACRCDC 'Day in the District' Event, Martinelli Center, Livermore*

## ADJOURNMENT